

(08) 8922 2222 <u>ntsde.admin@education.nt.gov.au</u> PO Box 40471, Casuarina NT 0811 The Bullocky Point Education Precinct Atkins Drive, The Gardens, NT 0820

Home

Two Compass School Manager Accounts on Mobile

Already using Compass at another school? Follow these steps to add NTSDE

1. Launch the Compass app



 Select the three lines in the top right Scroll down to the bottom and select 'Switch Account'

- 3. Now select the blue plus button on the lower right hand part of the screen.
- Notifications Learning Tasks B Chronicle B Conferences 4 My Files Daily Summary S Open in Browser 0 Help ~ About Settings ⇒ Switch Accounts T A O L Compass Version 6.1.17 3:56 Accounts 11 4G 🔳 Begin by typing your school name northern territory sch
- Northern Territory School of Distance Education
- 4. Search for 'Northern Territory School of Distance Education'
 - Select NTSDE and wait for the page to load



- 5. Click on the round orange icon (SAML log in)
- 6. On the **f5 Northern Territory Government Depart login screen**

Enter yours ntschools log on

(eg. John.smith & your password same as your ntschools laptop logon details.) **!**

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Compass SAML

- 7. The next screen you are required to enter your full NT-schools email address
 - (e.g. john.smith@student.ntschools.net and password)

fs.ntschools.net	

Sign in with your organizational account

first.lastname@students.ntschools.net

••••••

Sign in



8. Now you should have access to your compass account

You should now see your Compass for NTSDE:

- Your timetable for the current day will be displayed
- Access your School Reports via 'Reports' Tab
- Teachers may send you messages through the 'News Feed'
- Click on the 3 parallel lines top left corner to access your 'Learning Tasks'